TRANSATLANTIC RETINA LIMITED: EVENT REGISTRATION PRIVACY NOTICE

TransAtlantic Retina Meeting 2027 - London, 17 - 19 February 2027

Version 01.0 – 28/10/2026

Transatlantic Retina Limited is committed to protecting your privacy and complying with the UK General Data Protection Regulation (UK GDPR) and the Privacy and Electronic Communications Regulations (PECR). This notice explains how we handle personal data relating to your Meeting registration and our ongoing relationship with you. It supplements A.P. Meetings' separate privacy notice, which covers its own processing. It explains:

- what personal data we collect;
- how and why we use it;
- who we share it with;
- how long we keep it;
- your rights; and
- how to raise concerns with us or the Information Commissioner's Office (ICO).

Who we are and how you contact us

We are Transatlantic Retina Limited (referred to as "TRL", "we", "us" or "our"), a company registered in England and Wales (company number 17139007), whose registered office is at Unit 1 Lucas Bridge Business Park, 1 Old Greens Norton Road, Towcester, England, NN12 8AX. We are the co-organiser of the TransAtlantic Retina Meeting 2027 ("**the Meeting**") and, in that capacity, we act as an independent data controller in respect of the personal data you provide when registering for the Meeting and we are responsible for processing it in accordance with the law.

TRL has appointed a Data Protection Officer (DPO) to oversee our compliance with data protection law. You can contact our DPO at **sebastian@transatlanticretina.com.**

We are registered with the Information Commissioner's Office as a data controller. Our ICO registration number is ZC282371

For any questions or requests relating to this notice or to your personal data, please contact us at: sebastian@transatlanticretina.com

What personal data we collect

To make this section easier to understand, we've included short explanations of key terms.

What is "personal data"?
Personal data (or personal information) means any information that can identify you, either on its own or when combined with other details. Examples include your name or email address. It does not include data that has been anonymised so you can no longer be identified. Please note that the definition of personal data or personal information may change depending on the applicable law.

What is "processing"?
Processing simply means anything we do with your personal data. This can be manual or automated and includes actions such as collecting, storing, using, sharing, or deleting your data.

What is "legitimate business interest"?

Sometimes we use your personal data because it's necessary for our business and doesn't override your rights. This is called legitimate interests. For example, we may use your details to respond to your enquiry, keep our website secure, or improve our services. When we rely on legitimate interests, we always conduct a balancing test to ensure our needs do not override your fundamental rights and freedoms, and you have the right to object to such processing.

We collect the following categories of personal data in connection with the Meeting:

- **Delegate data:** name, professional title and post-nominals, institution or employer, professional address, professional email address, professional telephone number, country, registration category and status, attendance record, session and workshop selections, and CPD/CME record request.
- **Sponsor and industry contact data:** name, job title, company, business email address, business telephone number, sponsorship tier or package, and correspondence history relating to Meeting sponsorship.
- **Faculty and speaker data:** as for delegates, plus biography, headshot (where provided), disclosure of industry relationships for the published conflict-of-interest register, and travel and accommodation logistics necessary for the Meeting.

The following data is expressly excluded from the database we compile and share:

- dietary requirements
- accessibility or medical needs
- passport or visa details
- bank or payment card details.

These remain, where applicable, with A.P. Meetings (the congress secretariat) and do not form part of our database.

The categories of individuals whose data we process include:

- registered and prospective delegates (including but not limited to ophthalmologists, retina specialists, trainees, allied professionals and researchers)
- invited faculty and speakers
- sponsor, exhibitor and industry representatives
- members of the Meeting's Innovation Programme Committee.

Special category personal data and children

We do not process special category data (within the meaning of Article 9 UK GDPR) or criminal offence data as part of the registration database. Faculty conflict-of-interest disclosures are limited to professional and financial relationships and are not special category data.

The Meeting is intended for adults aged 18 and over. We do not knowingly collect personal data from children under the age of 18. If we become aware that we have inadvertently collected personal data from a child, we will delete it promptly unless we have a legal obligation to retain it.

How we use your personal data and our lawful bases

We use your personal data only for the purposes set out in this notice. The table below explains each purpose, the categories of data involved, and the lawful basis we rely on under UK GDPR. If we ever need to use your data for a new purpose that is compatible with an existing one, we may do so and you can contact us at any time for an explanation. If the new purpose is not compatible, we will tell you and, where required by law, seek your consent before proceeding. In some limited circumstances, we may be required by law to process your data without your knowledge or consent.

Categories of Personal Data	Purpose of Processing	Lawful Basis (Article 6 UK GDPR)
Name, professional contact details, registration category	Processing your registration and administering your attendance at the Meeting	Article 6(1)(b) - performance of a contract (or steps taken at your request before entering into one)

Name, professional contact details, attendance records	Sending you communications about the Meeting (confirmations, programme updates, logistics, speaker information)	Article 6(1)(b) - performance of a contract
Name, professional contact details, registration and attendance records	Maintaining professional relationships with delegates, faculty and sponsors following the Meeting	Article 6(1)(f) - legitimate interests (in maintaining scientific and professional relationships with attendees of the Meeting)
Name, professional contact details	Inviting you to future scientific and educational events that we organise or co-organise, subject to your right to opt out	Article 6(1)(f) - legitimate interests (in communicating about future scientific events of professional relevance), subject to PECR where applicable
Name, professional contact details, registration and attendance records	Sharing registrant data with Almeida Ventures LLC as an independent co-organiser of the Meeting.	Article 6(1)(f) - legitimate interests (in co-organising the Meeting and fulfilling our obligations under our Collaboration Agreement)
Name, biography, headshot, conflict-of-interest disclosure (faculty only)	Publishing faculty details in the Meeting programme and conflict-of-interest register	Article 6(1)(b) - performance of a contract (for faculty) / Article 6(1)(f) - legitimate interests (in producing accurate and compliant scientific meeting materials)
Name, correspondence	Responding to enquiries submitted to us	Article 6(1)(f) - legitimate interests (in responding to enquiries and managing our relationships)
IP address, device data, technical logs	Website and registration platform security, fraud prevention and system monitoring	Article 6(1)(f) - legitimate interests (in maintaining the security of our systems and preventing misuse)
IP address, device data, analytics data	Analytics and website performance (subject to cookie consent, where required)	Article 6(1)(a) - consent (for non-essential cookies and tracking technologies) / Article 6(1)(f) - legitimate interests (for essential analytics)
All relevant records	Compliance with legal, regulatory, tax and audit obligations	Article 6(1)(c) - legal obligation

In respect of registered delegates, our primary lawful basis is contractual necessity under Article 6(1)(b); in respect of professional contacts and sponsor representatives, it is legitimate interests under Article 6(1)(f).

Where we rely on legitimate interests, we have carried out a balancing assessment and are satisfied that our interests are not overridden by your rights and freedoms, given the professional context in which the data is collected and used. You have the right to object to processing based on legitimate interests at any time (see "Your rights" below).

Who we share your data with

We do not sell your personal data. However, in connection with the Meeting, we share a database of delegate and sponsor personal data with Almeida Ventures LLC, our co-organiser of the Meeting.

Each party acts as an independent data controller in respect of its own processing of such personal data, independently determining the purposes and means of its own processing activities. Each party is individually responsible for compliance with applicable data protection legislation in respect of its own processing. If, following any regulatory guidance, ICO decision or judicial determination, this position is revised, both parties have agreed to implement appropriate arrangements under Article 26 UK GDPR and update their respective privacy notices accordingly.

Almeida Ventures LLC may use personal data from the shared database for its own event administration, marketing and related communications, subject always to the purpose for which such data was originally collected and to its own obligations under applicable data protection legislation.

Almeida Ventures LLC is a limited liability company formed and registered in the State of Delaware, United States of America (Delaware file number 10383417), whose principal place of business is at 2005 West 8th Street, Erie, Pennsylvania 16505, USA. Its contact for data subject matters is David Almeida MD MBA PhD (drpa@pm.me).

We may also share your personal data with:

- **A.P. Meetings srl** (the congress secretariat), which operates the registration platform on our behalf. In respect of personal data processed in connection with the Meeting, A.P. Meetings acts as an independent controller and is individually responsible for complying with its obligations under applicable data protection laws in that capacity, save to the extent it acts as a data processor at our direction, in which case it will be bound by a data processing agreement in the form required by Article 28 UK GDPR.
- **Service providers** engaged by us to support our administration of the Meeting, including our CRM, email and cloud services providers, who act under our instructions as data processors.
- **Professional advisers**, including lawyers, accountants and auditors, where necessary for the management of our business or to meet our legal obligations.
- **Regulators and authorities**, where we are legally required to disclose personal data or to protect our legal rights.

We ensure that any sharing of personal data is lawful, proportionate, and carried out with appropriate safeguards in place.

How long we keep your data

We aim to retain your personal data for as long as necessary for the purposes described in this notice and, in any event for a period of time following the conclusion of the Meeting, to enable us to maintain our professional relationship with you, invite you to future events and comply with our legal obligations. In particular:

- **Registration and delegate data:** retained for as long as necessary for the purposes described in this notice, subject to annual review.
- **Sponsor and industry contact data:** retained for as long as necessary for the purposes described in this notice, subject to annual review.
- **Faculty and speaker data:** retained for as long as necessary for the purposes described in this notice, subject to annual review.

We will review retention periods annually and may update them in accordance with this notice. Where data is no longer required, we will securely delete or anonymise it.

We will update this notice if our retention periods change.

Your rights

You have many rights under applicable data protection laws in relation to your personal data. These include:

- Access: You can ask us for a copy of the personal data we hold about you (often called a "subject access request").
- Rectification: If any of your personal data is wrong or incomplete, you can ask us to correct it.
- Erasure (Right to be Forgotten): You can ask us to delete your personal data in certain situations, for example if we no longer need it or you withdraw consent.
- Restriction: You can ask us to limit how we use your data, for example while a complaint is being resolved.
- Portability: You can ask us to provide your data in a structured, machine-readable format so you can move it to another provider.
- Object: You can object to us processing your data for certain purposes, including direct marketing. If you object to marketing, we must stop immediately.
- Withdraw Consent: If we rely on your consent (e.g., for marketing or cookies), you can withdraw it at any time. This won't affect processing we did before you withdrew consent.
- Right to bring a claim: You have the right to bring a claim for compensation if we breach our obligations under data protection law, including in the courts of England and Wales.

To exercise any of your rights, email **sebastian@transatlanticretina.com**. Please include enough information to confirm your identity (such as your full name and email address). This security step ensures we only share personal data with the correct person.

We will respond to your request within one calendar month of receiving it. If your request is complex or you've made multiple requests, we may extend this by up to two additional months, but we'll let you know within the first month and explain why.

As an independent data controller, Almeida Ventures LLC is responsible for responding to data subject rights requests in respect of its own processing of your personal data. You may contact Almeida Ventures LLC directly at drpa@pm.me. Both parties have agreed to co-operate in good faith on any data subject request that concerns both parties' processing, including forwarding requests received by one party that concern the other within two business days.

If you're unhappy with how we handle your data, you can complain to the Information Commissioner's Office (ICO) at **ico.org.uk**. You have the right to complain to the ICO directly at any time; you do not need to contact us first. However, we would appreciate the opportunity to resolve your concerns directly, so please consider contacting us in the first instance.

Cookies and similar technologies

We use cookies and similar tracking technologies to improve your experience on our website, analyse usage and support our marketing activities.

Cookies are small text files placed on your device when you visit a website. They allow the website to recognise your device and remember certain information about your visit.

We use the following categories of cookies:

- Strictly necessary cookies: required for the basic functionality of the website and registration platform. These cannot be disabled.
- Performance and analytics cookies: allow us to understand how visitors interact with our website, such as which pages are most visited and how long visitors stay. This helps us to improve our website.
- Marketing and advertising cookies: used to deliver relevant communications and, where third-party social media or advertising tools are used, to allow content sharing across platforms.

Where required by PECR, we obtain your consent before placing non-essential cookies. You can manage or withdraw your consent at any time through our cookie settings.

If you turn off non-essential cookies, some features of the website or registration platform may not function as intended.

Our website and the registration platform may contain links to third party websites. Clicking on those links or enabling those connections may allow third parties to collect or share data about you. We are not responsible for the privacy practices of those sites and encourage you to review their own privacy notices when you visit them.

Data storage, transfers and security

Where your data is stored

Personal data collected in connection with the Meeting is stored on systems located in the United Kingdom and, following transfer to Almeida Ventures LLC, in the United States of America. The transfer to the United States is governed by the IDTA described in the Internation transfers section below.

How we protect your data

We use a layered security approach combining technical and organisational measures to protect personal data against unauthorised or unlawful processing, and against accidental loss, destruction or damage.

The specific security measures governing the transfer of data to Almeida Ventures LLC include:

- Transfer only by (a) a shared cloud workspace with named-user access, multi-factor authentication and TLS 1.2+ encryption in transit, or (b) password-protected, AES-256 encrypted export files with the password sent by a separate channel. No transfer by unencrypted email attachment.
- Encrypted at rest on Almeida Ventures LLC's systems (full-disk encryption on endpoints; encryption at rest on cloud storage); access limited to named individuals with a need to know.
- Role-based access control; multi-factor authentication on all accounts holding the data; no local copies on removable media; logging of exports; processors engaged only under written contracts with equivalent security terms.

- Each party maintains a written information security policy; staff and contractors handling the data receive data protection training; each party maintains a breach-response procedure enabling notification to the other without undue delay and in any event within 48 hours of becoming aware of a personal data breach affecting the data.

More broadly, our security measures include:

- multi-factor authentication (MFA) for system access;
- use of company devices with appropriate endpoint protection;
- controlled access to data on a need-to-know basis;
- regular assessment and testing of security measures to ensure ongoing effectiveness; and
- secure deletion or anonymisation of data when it is no longer required.

These measures are regularly tested, assessed and evaluated to ensure ongoing effectiveness, and are designed to maintain the confidentiality, integrity and availability of your personal data.

International transfers

We transfer personal data to Almeida Ventures LLC, which is based in the United States of America. Where we transfer personal data outside the United Kingdom, we ensure that appropriate safeguards are in place to protect your information in accordance with a lawful transfer mechanism under Chapter V of the UK GDPR.

Our transfer of personal data to Almeida Ventures LLC is made under the UK International Data Transfer Agreement (IDTA) issued by the Information Commissioner's Office. This assessment follows the structure of the ICO's Transfer Risk Assessment tool and applies the data protection test introduced by the Data (Use and Access) Act 2025 (in force for international transfers from 5 February 2026): whether, after the transfer, the standard of protection for the data subjects is not materially lower than under UK GDPR and the Data Protection Act 2018, assessed reasonably and proportionately having regard to the nature, volume and sensitivity of the data and the actual risks of the transfer.

The overall conclusion of our Transfer Risk Assessment is LOW RISK. The data protection test is met. The transfer may proceed under the IDTA with the Extra Protection Clauses in Part 2 and the security measures in Table 4.

In reaching that conclusion, we noted in particular:

- the categories involved are business-context identifiers (name, title, institution, work email and telephone, registration and attendance records, sponsorship correspondence). The data subjects are professionals acting in a professional capacity; the data is of the kind routinely exchanged at scientific congresses.
- No special category, financial, identity-document or children's data is transferred; dietary, accessibility and medical needs are expressly excluded and retained by us. The realistic harms from misuse or loss are limited to unwanted professional marketing or minor inconvenience; there is no realistic risk of discrimination, financial loss, physical harm or significant distress.
- The United States is a democratic jurisdiction with an independent judiciary, constitutional protection of fundamental rights, and enforceable contractual rights for third-party beneficiaries.

The security measures governing the transfer are set out in the Data storage, transfers and security section above. You may request a copy of the IDTA or the Transfer Risk Assessment by contacting us at the address above.

We carry out transfer risk assessments in accordance with ICO guidance before implementing any restricted transfer, and review these periodically and whenever there are material changes to the transfer circumstances, to ensure that appropriate protections remain in place.

Automated decision-making and profiling

We do not use your personal data to make automated decisions about you that produce legal or similarly significant effects. If this changes, we will update this notice and, where required, seek your consent or provide other appropriate safeguards.

Direct marketing

If we contact you about future scientific and educational events that we organise or co-organise, we will do so on the basis of our legitimate interests under Article 6(1)(f) UK GDPR, given the professional context in which your data was collected. We will always give you a clear and easy means of opting out of such communications.

Where you have enquired about or registered for the Meeting, we may rely on the soft opt-in exception under PECR to send marketing about similar events. You will be given a simple, free opt-out when we collect your details and in every subsequent message.

You can opt out of marketing communications at any time by:

- using the unsubscribe link in any email we send you; or
- contacting us directly at **sebastian@transatlanticretina.com**.

If you object to marketing, we will stop immediately. Your objection will not affect the lawfulness of any processing carried out before you objected.

Updates to this notice

We may update this notice from time to time to reflect changes in our processing activities or legal obligations. Any updated version will be published on our website. We encourage you to review this notice periodically.

Last updated: 28/10/2026

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